



**Idaho Education Network**  
**Program Resource Advisory Council (IPRAC)**  
**August 18, 2009, Meeting Minutes**  
*(approved by council October 22, 2009)*

The August 18, 2009 meeting of the IEN Program Resource Advisory Council was held in the Lewis & Clark Conference Room of the Len B. Jordan Building, 650 West State Street, Boise, Idaho.

**ATTENDANCE**

**Members/Designate(s) Present:**

Tom Luna, (Chair) Superintendent of Public Instruction, Dept. of Education  
Mike Gwartney, (Vice Chair) Director and CIO, Dept. of Administration  
Stephen Adkison, Associate VP Academic Programming and Review, Idaho State University  
Sen. Shawn Keough (by phone)  
John Miller, Dean of Off Campus Instruction, College of Southern Idaho  
Jim Reed, Superintendent, Weiser School District (by phone)  
Jerry Reininger, Director of Information Systems, Meridian School District  
Alicia Ritter, President, Ritter Consulting – Strategic Communication  
Shelly Sayer, VP of Finance, Premier Technology Inc.  
Charles Shackett, Bonneville Joint School District (by phone)

**Designates**

Allen Schmoock, Lewis-Clark State College  
Cheryl Charlton, Idaho Digital Learning Academy

**Others Present:**

Clint Berry, Qwest	Gayle Nelson, ENA (by phone)
Sally Brevick, Office of the CIO	Jerry Piper, Cambridge Telephone Co.
Michelle Clement Taylor, State Dept. of Education	Joel Strickler, Qwest
Bob Collie, ENA (by phone)	Mike Vance, ENA
Monica Farner, ENA (by phone)	Eldor Wallace, retired
Oliver Landow, ENA (by phone)	Greg Zickau, Office of the CIO
Teresa Luna, Dept. of Administration	

**Call to Order**

Superintendent Luna, Chairman, welcomed members and guests present and called the meeting to order.

**Approval of July 14, 2009 Minutes**

**MOTION:** Mike Gwartney moved and John Miller seconded a motion to approve the minutes of the meeting held on July 14, 2009, with a recommendation to include the schools listed in Phases 1a and 1b; the motion passed unanimously.

## **Vision and Mission Statement**

The Council deliberated over the wording of the Vision and Mission Statements.

**MOTION: Steve Adkison moved and Mike Gwartney seconded a motion to approve the Vision Statement, amended to read: “The IEN will become the statewide managed network solution connecting all public education institutions. It will deliver equal educational opportunities for students and communities.” The motion passed unanimously.**

**MOTION: Mike Gwartney moved and John Miller seconded a motion to approve the Mission Statement, amended to read: “The IEN will connect Idaho schools and communities to create new opportunities for the empowerment and achievement of all Idaho citizens.” The motion passed unanimously.**

## **Governance – IPRAC Charter**

Council members considered the wording of the Charter and a few changes were suggested. Mike Gwartney assured the Council that there would be accountability in the form of tactical reports made to this council at each meeting.

**MOTION: Steve Adkison moved and Jerry Reininger seconded a motion to approve the Charter with the recommended changes; the motion passed unanimously.**

## **Strategic Measurements**

Discussion centered around how the success of the IEN would be measured. While there is control over the elements listed under “Connect”, there is also influence over elements under “Instruct” and “Achieve”. Supt. Luna reminded the Council that, ultimately, the IEN would be measured against improvements in student achievement. The importance of capturing data immediately was stressed and it was requested that measurable results be reported at subsequent council meetings.

The Council recommended the formation of a committee tasked with considering in greater detail the complex issue of realistic strategic measurements. The *Strategic Measurements Committee* will comprise the following members:

- 1) Garry Lough, IEN Communications Director
- 2) Steve Adkison: Associate VP Academic Programming and Review, Idaho State University
- 3) David Davies: Weiser High School
- 4) John Miller: College of Southern Idaho
- 5) Cheryl Charlton, IDLA
- 6) Melissa Waddoups, West Side School District

## **Draft of Expectations for School Districts**

A first draft of agreement was shared with the Council, this is between the IEN and school districts and deals with the VTC equipment, how it will be used, where it will be located, and the respective responsibilities. It was suggested that some of the data required for the Strategic Measurements might be captured when the school districts receive and sign the documents of expectation and readiness. The Council agreed that there should be some minimum expectations, as well as suggestions and guidance. Further discussion followed regarding the strength of terms and how to address the issue of equipment that might not be used or wanted.

Oliver Landow from ENA, advised that Idaho has taken a unique approach to providing broadband and VTC equipment as typically, with other states, the school districts and schools themselves are left with the task of procuring equipment using their own resources. Supt. Luna requested further information regarding the approach that other states had taken, and also an update regarding the marketing aspect of the IEN project.

Supt. Luna recommended using the current draft documents (with a few typing errors corrected) for the initial phases, until a formal adoption of final engagement documents; there were no objections.

**Demonstration of VTC Connectivity at 384Kbs**

This will be demonstrated at the next meeting.

**Adjournment**

**MOTION:** Jerry Reininger moved and Allen Schmooch seconded a motion to adjourn; there were no objections and the Council adjourned until its next scheduled meeting of September 8, 2009.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "S. Brevick".

Sally Brevick, Office of the CIO